

# Letter of Transmittal



**Western Washington Division**  
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 Tel (425) 392-0250

**Eastern Washington Division**  
 407 Swiftwater Blvd., Cle Elum, WA 98922  
 Tel (509) 674-7433

**To: Kittitas County Community Development Services**      **Date: 6-18-2021**      **Job No. 21085**  
**Ellensburg WA**      **Attn:**  
**Re: Dahlquist/Ritter Preliminary Boundary Line**

**WE ARE SENDING YOU**       Attached       Under separate cover via overnight mail/regular mail the following items:

PRINTS	PLANS	SHOP DRAWINGS	COPY OF LETTER	CHANGE ORDER	SAMPLES	SPECIFICATIONS	SUBMITTAL

COPIES	DATE	NO.	DESCRIPTION
1		6	Boundary Line Adjustment Application & Application Attachment
1		1	Project Narrative and Application Fee
2		2	18x24 Copy of Preliminary Boundary Line Adjustment Survey
1		4	Assessor's Parcel Information
1		10	Subdivision Guarantee (one for Dahlquist & one for Ritter)
1		4	Closures
1		4	Legal descriptions of proposed adjustments

**THESE ARE TRANSMITTED as checked below:**

- For approval       Approved as submitted       Resubmit \_\_\_\_ copies for approval       For signature
- For your use       Approved as noted       Submit \_\_\_\_ copies for distribution
- As requested       Returned for corrections       Return \_\_\_\_ corrected prints
- For review and comment \_\_\_\_\_
- FOR BIDS DUE \_\_\_\_\_       PRINTS RETURNED AFTER LOAN TO US

REMARKS:

Signature: *Ginger Jensen* Title: SURVEY/CAD TECHNICIAN

Copy to: File